

PS 102 – THE BAY VIEW SCHOOL

School Parental Involvement Policy: 2008/2009 School Year

Part I. General Expectations

PS 102 agrees to implement the following statutory requirements:

- The school will put into operation programs, activities and procedures for the involvement of all parents of Title I eligible students consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- The school will ensure that the required school-level parental involvement policy meets the requirements of section 1118(b) of the ESEA, and includes, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school will incorporate this parental involvement policy into its school improvement plan.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- The school will involve parents of children served in Title I, Part A programs in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent.
- The school will be governed by the following statutory definition of parent involvement, and will carry out programs, activities and procedures in accordance with this definition:
 - Parental involvement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring –
 - that parents play an integral role in assisting their child’s learning;
 - that parents are encouraged to be actively involved in their child’s education at school;
 - that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
 - the carrying out of other activities, such as those described in section 1118 of the ESEA.
- The school will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State: www.nyspirc.org

Part II. Description of How School Will Implement Required Parental Involvement Policy Components:

1. PS 102 will take the following actions to involve parents in the joint development of the District Parental Involvement Plan under Section 1112-Local Educational Agency Plans of ESEA.
 - Publicize and encourage attendance at District CEC meetings and District or Office of Family Engagement sponsored workshops.*
 - Encourage parents to apply for CEC seats when available.*
2. PS 102 will take the following actions to involve parents in the process of school review and improvement under section 1116-Academic Assessment and Local Educational Agency and School Improvement of the ESEA:
 - Notify parents of school report card, standardized test results and other measures of school success and*
 - Encourage them to become involved in the PTA Title I Committee and SLT.*

3. PS 102 will coordinate and integrate parental involvement strategies in Title I Part A with parental involvement strategies under the following other programs by:
 - Encouraging enrollment and attendance of our future students in area pre-K programs.*
 - Provide information and registration material for area pre-K programs.*
 - Working closely with on-site HeartShare After School Program*
 - Encourage families to sign up for BPL programs such as RIF and Summer Reading*
4. PS 102 will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the Title I, Parent A program. The evaluations will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy or are of any racial or ethnic minority background.) The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary, (and with the involvement of parents) its parental involvement policies.
5. PS 102 will build the parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among PS 102, parents and the community to improve student academic achievement, through the following activities specifically described below:
 - a. The school will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, but undertaking the actions described in this paragraph -
 - the State's academic content standards
 - the State's student academic achievement standards
 - the State and local academic assessments including alternate assessments.
 - the requirements of Title I, Part A
 - how to monitor their child's progress and
 - how to work with educators;

Assistance described above will be accomplished through workshops led by P.S. 102 staff, and providing information and encouragement and when able, transportation to workshops and seminars held outside the school, such as Learning Leaders, UFT, District Office. The school will also provide one-one assistance at conferences and by maintaining an open-door policy and reasonable access to teachers and other staff to discuss individual child's needs. Parent Coordinator maintains lending library of parenting material and materials to assist children academically at home. Brochures on Academic standards, State, City and Regional expectations are distributed at each grade level.

- b. PS 102 will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, to foster parental involvement by:
 - K-2 reading workshops
 - Grade 3-5 Test Prep/Curriculum workshops in Everyday Math and ELA
 - ESL classes for parents
 - Learning Leaders school volunteer program
 - Internet and Microsoft Word workshops
 - Referrals to other adult education providers in the community
 - Referrals to other parenting workshops in community, regional office
 - Parent lending library and parenting newsletter and info on our school web site.

c. The school will, with the assistance of the district and parents, educate its teachers, pupil services personnel, principal and other staff, in how to reach out to, communicate with, and work with parent as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Professional Development Articles and Workshops on Parent Involvement
- Learning Leaders Program
- Parent Coordinator provides list of Volunteer Parent Translators
- Close collaboration of teachers and PTA on activities such as TV Turnoff Week, Monthly spirit activities, contests, etc.
- Central and Regional PD for teachers, principal, AP's and parent coordinator.

d. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Early Childhood Education programs such as Head Start that support parents in more fully participating in the education of their children.

- HeartShare After School Program
- Brooklyn Public Library – RIF and Summer Reading Program
- ESL Resource List
- Provide Pre-K Registration and Referrals to CBO and PS Pre-K programs.

e. The school will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of Title I participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practical, in a language the parents can understand:

- Translated material on parenting and Citywide/Regional notices are sought out and made available in four languages at the Parent Information Table.
- Invitations, notices, etc. are translated in as many languages as possible when time allows.
- Parent involvement activities are explained and encouraged to Adult ESL class participants.
- List of volunteer translators and interpreters is maintained and distributed to staff.

Part III. Discretionary School Parental Involvement Policy Components N/A

Part IV. Adoption

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by PA/PTA Agenda and sign-in sheet attached. This policy was adopted by PS 102 on 6/2/08 and will be in effect for the period of 1 year. The school will distribute this policy to all parents of participating Title I, Part A children on or before 9/30/08.