

Capturing Your Notes and Drawings

The Floating Tools toolbar automatically launches when you pick up a pen from the Pen Tray. You can use the **Area Capture** button to capture your notes and drawings.



Area Capture button

To capture an area of your desktop, follow these steps:

- 1 Press the **Area Capture** button on the Floating Tools toolbar. The Area Capture tool will appear.
- 2 Press on any corner of the area you wish to capture and, continuing to press, drag the selection box until it surrounds the entire area.
- 3 Release your press and your selection will be captured as a graphic into Notebook software. If Notebook software is not already open, it will open automatically when you capture a portion of your screen. Save your Notebook file by selecting **File > Save**.

