
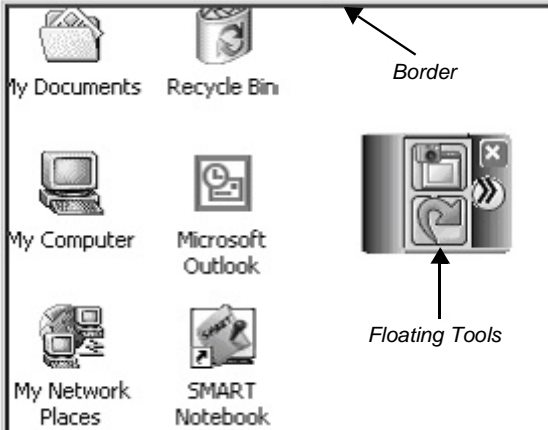


Writing Notes

Make notes or drawings by removing a pen from the pen tray and writing on the surface of the interactive whiteboard.

The Transparency Layer

When you remove a pen from the pen tray, a border appears around your desktop, and the Floating Tools toolbar launches. The border indicates the transparency layer is in place, and you can write on the desktop just as you would write on a transparent sheet. The transparency layer and its visible border remain in place until all pens and the eraser have been returned to the pen tray and you touch the board. Your first touch on the board, after returning all the pen tray tools, will remove the border and any notes or drawings you have made.

Example: Transparency Layer	
 <p>My Documents Recycle Bin</p> <p>My Computer Microsoft Outlook</p> <p>My Network Places SMART Notebook</p> <p><i>Before removing a pen from the pen tray</i></p>	 <p>My Documents Recycle Bin</p> <p>My Computer Microsoft Outlook</p> <p>My Network Places SMART Notebook</p> <p><i>After removing a pen from the pen tray</i></p>

Restoring Your Notes and Drawings

If you accidentally clear your writing by touching the board, you can restore them by pressing the **Click here to restore writing** icon, located in the lower right of the screen. You can then use the Area Capture button to save your notes.



If you do not see the **Click here to restore writing** message, pick up a pen from the pen tray to launch the Floating Tools toolbar. Press the **Undo** button to restore your notes and drawings.

